



Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



**JAN 11 2016**

**DIVISION MEMORANDUM**

No. 021, s. 2016

**2016 PLANNING CONFERENCE FOR THE CONDUCT OF THE DIVISION  
LEVEL POP QUIZ AND ON-THE-SPOT SKILLS COMPETITIONS**

**To: Assistant Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads  
Heads, Private Elementary and Secondary Schools**

1. This Office announces for the conduct of the **Planning Conference for the 2016 Division Level Pop Quiz and On-The-Spot Skills Competitions** for the Municipal Social Studies Coordinators at Applied Nutrition Center (ANC) Banilad, Cebu City on January 15, 2016 from 8:00 a.m. to 5:00 p.m.
2. Objectives of this planning conference are as follows:
  - a. discuss the updates and the incoming activities of the pop quiz and on-the-spot skills competitions;
  - b. plot the schedule and lay down plans for the conduct of the contests for each municipality; and
  - c. establish mechanics and guidelines of the Division Contests for the Pop Quiz and On-the-spot skills competitions.
3. Registration fee of **Four Hundred Pesos Only (Php 400.00)** to be collected from each participant, traveling, per diem, and other incidental and related expenses incurred in connection with the participants' attendance to the said activity shall be chargeable against **Local School MOOE/ SEF/ PTA/ SSG Funds**, subject to their availability and the usual accounting and auditing rules and regulations.
4. This Memorandum serves as Authority to Travel.
5. Immediate dissemination of this Memorandum is desired.

  
**RHEA MAE A. ANGTUD, Ed.D., CESO V1**  
Schools Division Superintendent

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